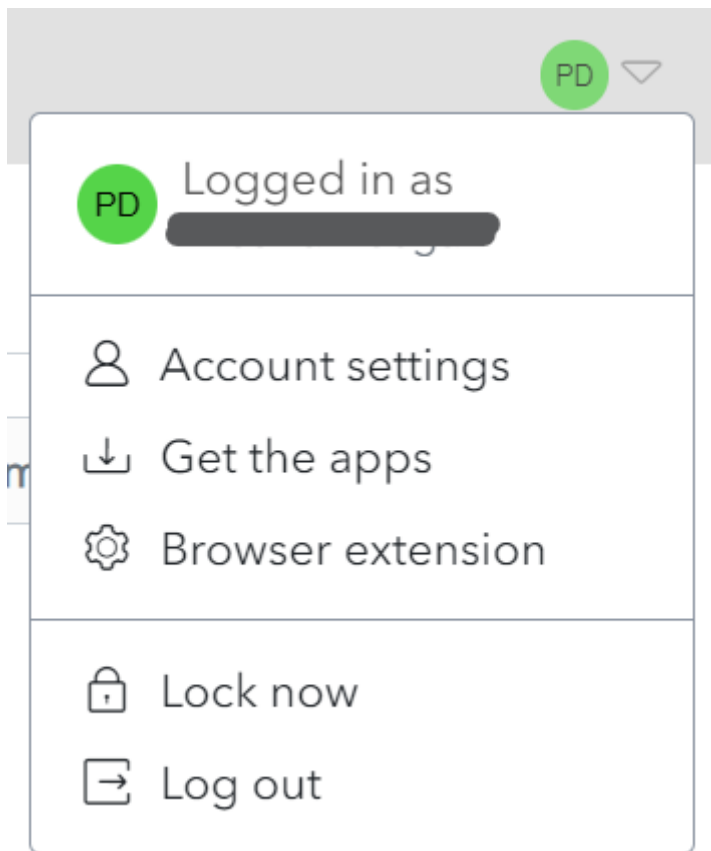


Change Master Password

Users can change their master password from WALLIX Vault. This requires remembering the current master password.

This procedure is similar to the [Reset Master Password Procedure](#), which is used when the User cannot remember their current Master Password.

Click on the **User Icon**, on the top right-hand side of the screen, to display the **User Menu**.



Click on **Account Settings** and then **Security**. The **Security Screen** is displayed on the **Master Password Tab**.

Vaults Send Tools Reports Shared vaults PD

ACCOUNT SETTINGS

- My account
- Security
- Preferences
- Domain rules

Master password Keys

Change master password

WARNING
Proceeding will log you out of your current session, requiring you to log back in. Active sessions on other devices may continue to remain active for up to one hour.

Current master password

New master password

Confirm new master password

Important: Your master password cannot be recovered if you forget it! 12 character minimum

☒ Check known data breaches for this password

☐ Also rotate my account's encryption key

Master password hint

Change master password

In the **Current master password** field, enter your current master password.

In the **New master password** field, choose and enter a new master password.

In the **Confirm new master password** field, re-enter the new master password chosen.

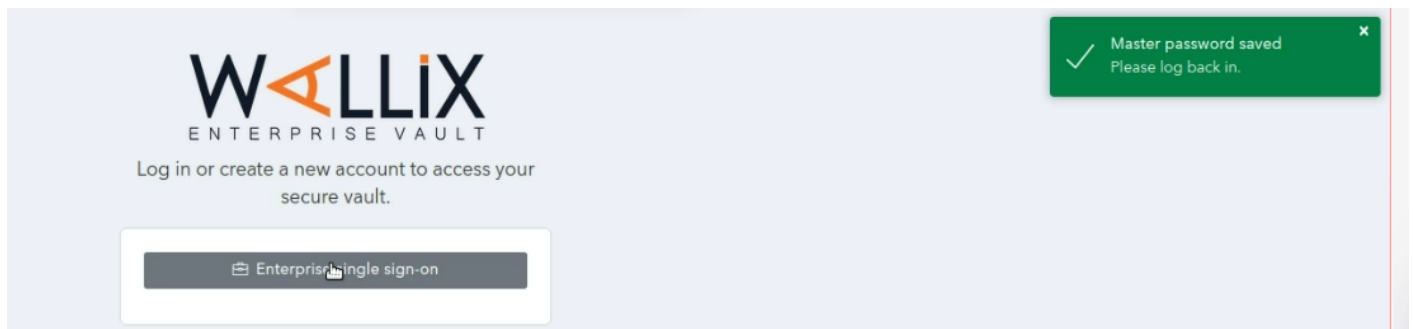
In the Master password hint field, enter the Master Password Hint that you created when you created your Account.

The **Check known data breaches for this password** checkbox is checked by default. This can be unchecked if you do not wish to check for known data breaches related to your new chosen password.

The **Also rotate my account's encryption key** checkbox is unchecked by default. This can be unchecked if you wish to rotate your account's encryption key.

Click **Change master password** button to change your master password. This will **log you out** of your current session on all devices and you will be required to **log back in** with your **new master password**.

The following screen is displayed showing a **Master Password reset confirmation** message.



Alternatively, click **Log out** to cancel the operation.

Revision #8

Created 13 December 2023 11:34:21 by WALLIX Admin

Updated 23 February 2024 09:49:33 by WALLIX Admin