

# Send Privacy

There are a number of possible Privacy Options for Sends.

## Password Protection

A **Password** can be added to a Send to **prevent unwanted access** to the Send. When a member tries to access the Send, they will need to enter the Password to gain access.

### Password Protect a Send

When **creating** or **editing** a Send, click on the Options link.

A list of **Send Options** displays.

Enter the **Password** to be used by the receiver to access the Send.

This can be left **blank** if password protection is not needed.

Once set, the **password cannot be viewed**, but it can be **modified** or **deleted**.

## Options

### Deletion date (required)

2 days

The Send will be permanently deleted on the specified date and time.

### Expiration date

1 hour

If set, access to this Send will expire on the specified date and time.

### Maximum access count

1

If set, users will no longer be able to access this Send once the maximum access count is reached.

### Password

.....



Optionally require a password for users to access this Send.

## Change or Delete a Send Password

Click on a Send to open the **Send Screen**. The Send is displayed.

To **Change the Password** used to protect the Send, **overwrite** the Password in the Password Field with a **New Password**. Click **Save**. The Password is changed.

To **Remove Password Protection from the Send**, **delete** the password from the Password Field. Click **Save**. The Password Protection is removed.

## Access a Password Protected Send

If the Send is **password protected**, enter the Password provided by the **Send Owner**.

Click **Continue**.

## WALLIX Vault Send

This Send is protected with a password. Please type the password below to continue.

Don't know the password? Ask the sender for the password needed to access this Send.

Password

.....

→ Continue

The Send is **displayed**.

## Hide Text

The Text in a Send can be **hidden**, in order to **protect the privacy** of the text. When a member accesses it, they will need to unhide the text in order to view it.

### Hide Text in Send

When **creating** or **editing** a Send, click on the **Options** link.

A list of **Send Options** displays.

**Check** the checkbox **When accessing the Send, hide the text by default**. Click **Save** to save changes.

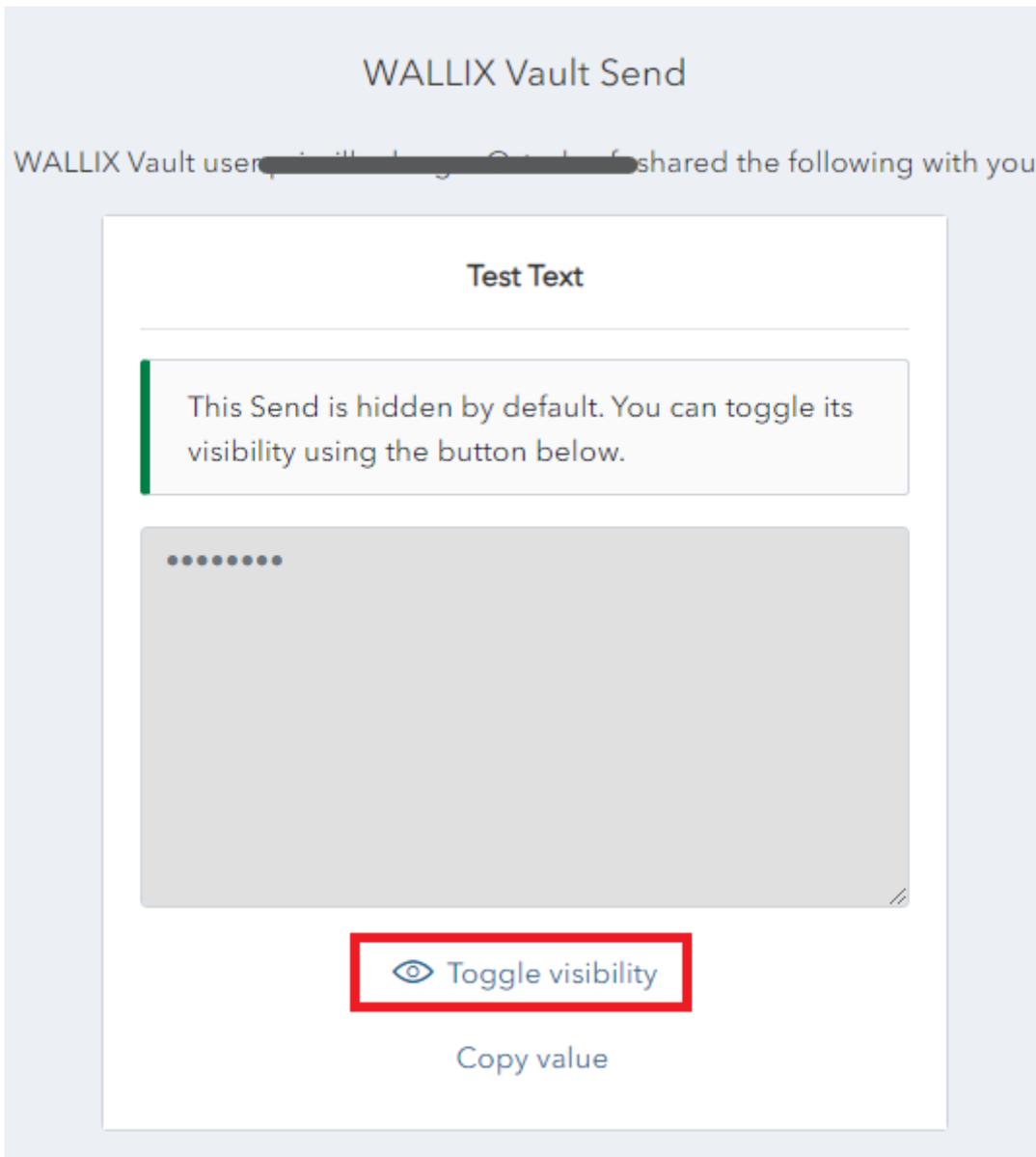
This field is **optional**.

When accessing the Send, hide the text by default

### View Hidden Text in Sends

If the text is set to **Hidden** (by the Send owner), it is **not displayed** when the Send is opened.

Click **Toggle visibility** to display the text.



The Text is **displayed**.

## Hide Email

By **default** the **Sender Email** address of a Send is **displayed** to recipients. This can be **hidden** if required.

### Hide Email in Send

When **creating** or **editing** a Send, click on the **Options** link.

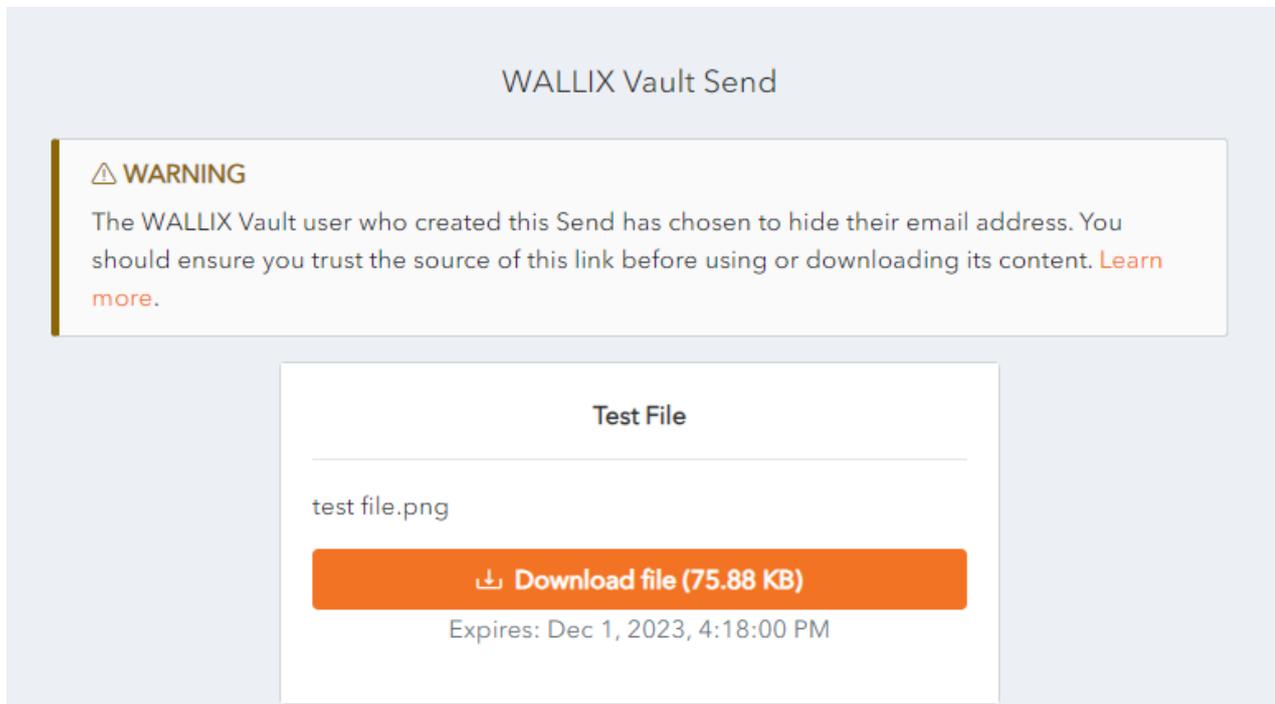
A list of **Send Options** displays.

**Check** the checkbox beside **Hide my email address from recipients**.

Hide my email address from recipients.

Click **Save** to save this option.

When a **member accesses this Send**, the sender's **email** address is **hidden**. The following **message** is displayed.



The screenshot shows a user interface for a 'WALLIX Vault Send'. At the top, the title 'WALLIX Vault Send' is centered. Below the title is a warning box with a yellow triangle icon and the text: 'WARNING The WALLIX Vault user who created this Send has chosen to hide their email address. You should ensure you trust the source of this link before using or downloading its content. [Learn more.](#)'. Below the warning box is a white card titled 'Test File'. Inside the card, the filename 'test file.png' is displayed. Below the filename is a large orange button with a download icon and the text 'Download file (75.88 KB)'. Below the button, the expiration time 'Expires: Dec 1, 2023, 4:18:00 PM' is shown.

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