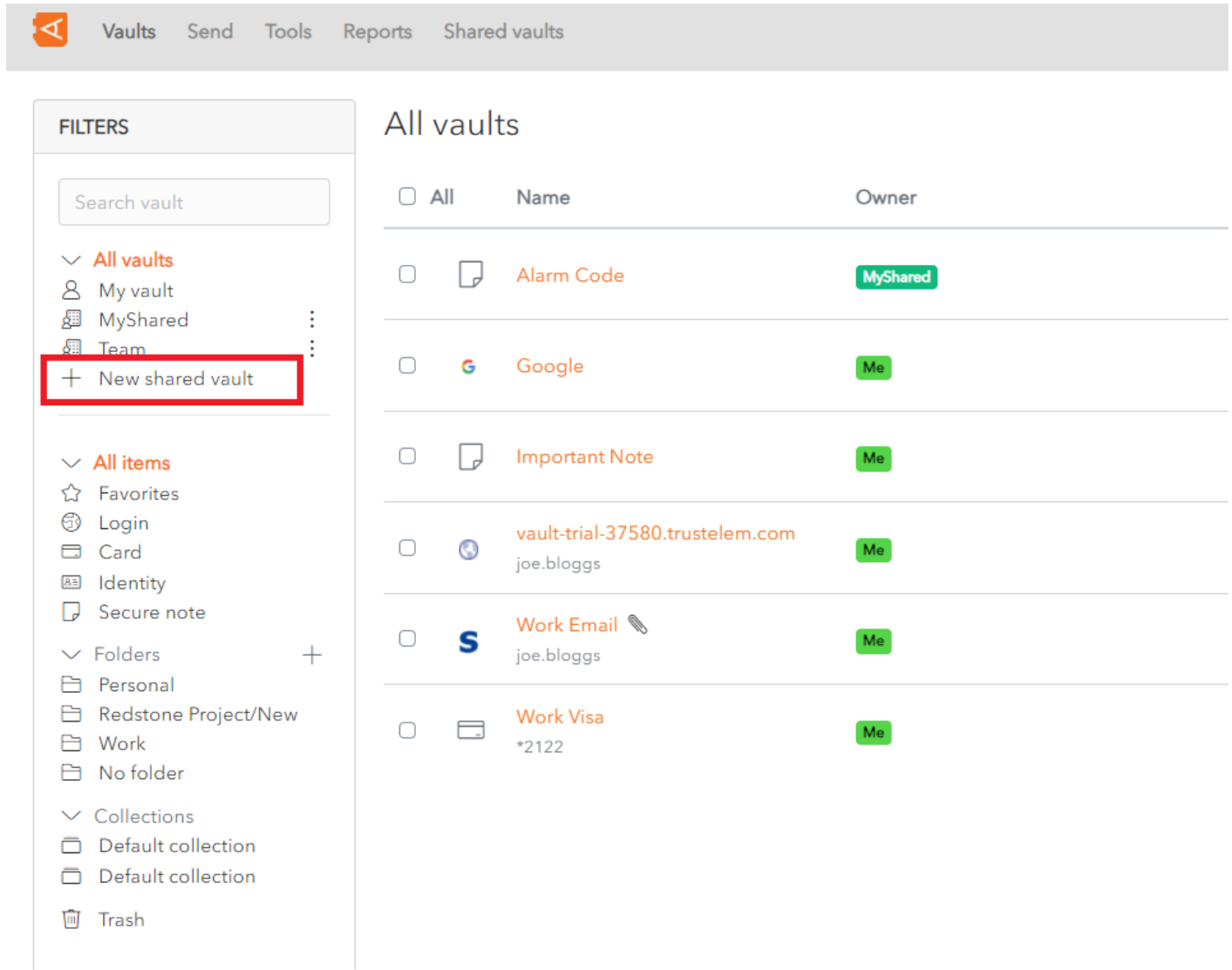


Create a Shared Vault

From the Home screen, click on the + **New Shared Vault** link.



The screenshot shows the application's navigation bar with 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. A sidebar on the left is titled 'FILTERS' and contains a search box and a list of vault categories. The 'All vaults' category is expanded, and the 'New shared vault' option is highlighted with a red box. The main area displays a table of existing vaults.

<input type="checkbox"/>	All	Name	Owner
<input type="checkbox"/>		Alarm Code	MyShared
<input type="checkbox"/>		Google	Me
<input type="checkbox"/>		Important Note	Me
<input type="checkbox"/>		vault-trial-37580.trustelem.com joe.bloggs	Me
<input type="checkbox"/>		Work Email joe.bloggs	Me
<input type="checkbox"/>		Work Visa *2122	Me

The **New Shared Vault** pop up screen is displayed.



New shared vault

Shared vaults allow you to share parts of your vault with others as well as manage related users for a specific entity such as a family, small team, or large company.

Shared vault name (required)

Gryffindor Vault

Submit

Enter a **Shared vault name** and click **Submit**.

A **New Shared Vault** with that name is **created**.



Gryffindor Vault
Shared vault

Vault

Members

Reports

Settings

FILTERS

Search collection

- ✓ All items
- 🔑 Login
- 📄 Card
- 👤 Identity
- 📝 Secure note
- ✓ Collections
 - 📁 Default collection
 - 📁 Unassigned
- 🗑️ Trash

Gryffindor Vault vault

New

- All Name
- 📁 Default collection
- 📁 Unassigned

Revision #1

Created 22 November 2023 13:16:41 by WALLIX Admin

Updated 6 January 2025 19:30:15 by WALLIX Admin