


Create Data Recovery Request

This section is only authorized to Vault users with specific rights (i.e. the *recovery_data* attribute and the cipher key shared). For more information about how the authorizations are granted, see the [grant data recovery permissions page](#).

To perform a data recovery request, go to the "Create a data recovery request" section to perform the request:

 Recovery home page

EH

Data recovery

You can create a request to read data of a user. Your request will be submitted for approval.

Username

User data to recover


-- Select --

Send

The user can emit a new data recovery request for a specific Vault user included in the droplist component. The user can cancel the request for any reason if needed until the request is approved or refused.

An history of the already emitted requests is available at the bottom of the page.

Data recovery requests history

Created ▾	Updated ⌵	Status	User to recover	Action
Mar 21, 2024, 2:12:23 PM	Mar 21, 2024, 2:12:23 PM	Waiting for administrator validation	hbean@wallix.com	<div> Cancel</div>
Mar 21, 2024, 2:10:26 PM	Mar 21, 2024, 3:59:03 PM	Approved	cstark@wallix.com	
Mar 21, 2024, 2:08:40 PM	Mar 21, 2024, 2:10:20 PM	Cancelled	hbean@wallix.com	
Mar 19, 2024, 10:39:49 AM	Mar 19, 2024, 3:35:22 PM	Request expired	cstark@wallix.com	
Mar 19, 2024, 10:39:24 AM	Mar 21, 2024, 12:21:29 PM	Data recovery session ended	jchambers@wallix.com	

Here you will find all the request statuses available:

- *Waiting for administrator validation*: the request has been emitted and no approbator already votes;
 - *Approved*: so, rather self-explanatory;
 - *Cancelled*: the user who creates the request has manually cancelled the request (cf "Cancel" button);
 - *Request expired*: the request reaches the configured timeout. The timeout policy is defined in the vault administration application;
 - *Data recovery session ended*: an approbation has manually revoked the data recovery session (see the [manage requests page](#)).
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