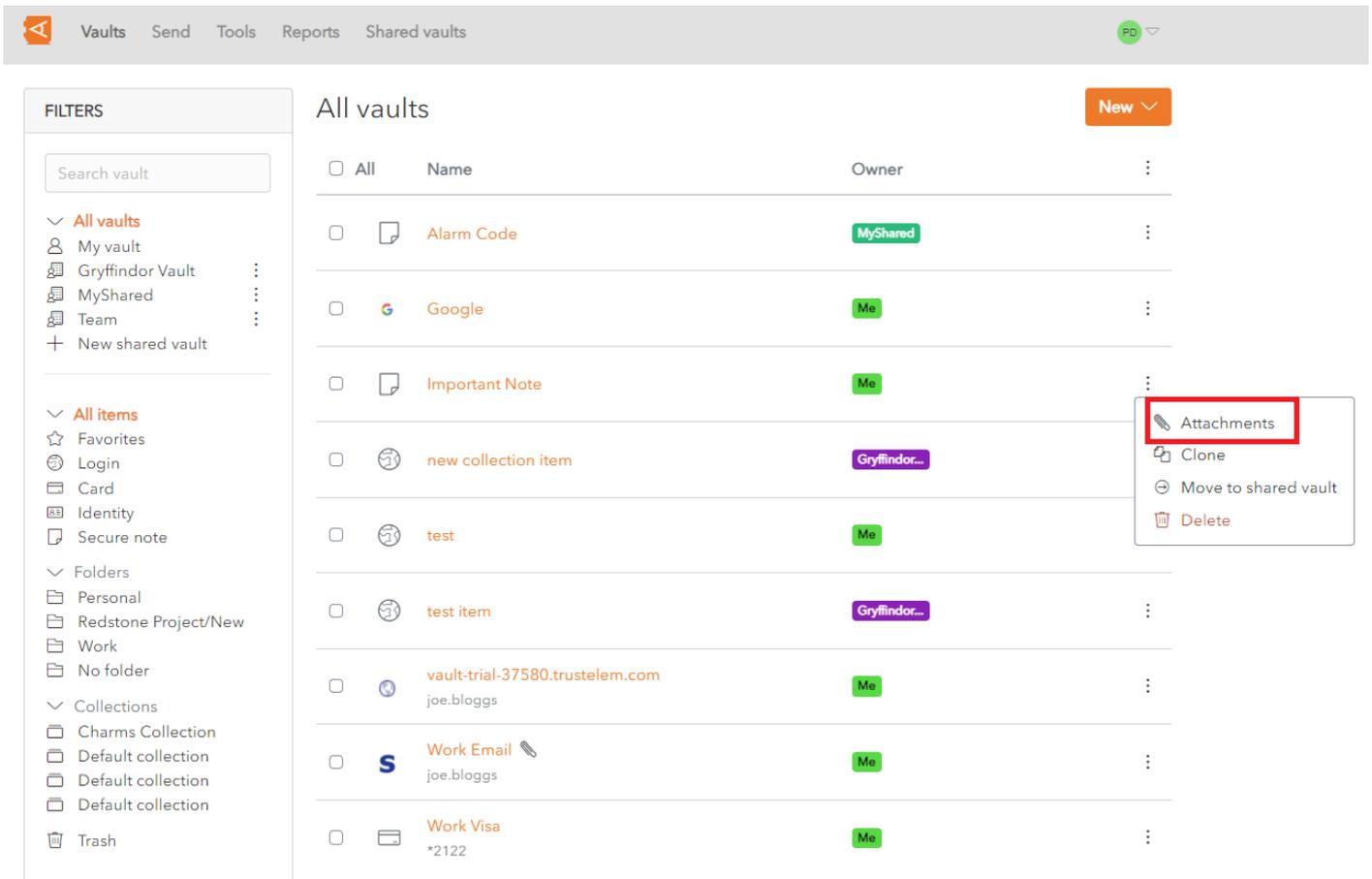


Delete Attachments

From the **Item List**, click on the **More button** beside an Item.

A **context menu** appears. Click the **Attachments link**.



The screenshot shows the application interface with a top navigation bar containing 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. A 'PD' indicator is visible in the top right. On the left, there is a 'FILTERS' sidebar with a search vault input and a list of vaults and items. The main area displays 'All vaults' with a 'New' button. A table lists various vaults and items, including 'Alarm Code', 'Google', 'Important Note', 'new collection item', 'test', 'test item', 'vault-trial-37580.trustelem.com', 'Work Email', and 'Work Visa'. A context menu is open for the 'test' item, with the 'Attachments' option highlighted in a red box. Other options in the menu include 'Clone', 'Move to shared vault', and 'Delete'.

<input type="checkbox"/>	All	Name	Owner	
<input type="checkbox"/>		Alarm Code	MyShared	⋮
<input type="checkbox"/>		Google	Me	⋮
<input type="checkbox"/>		Important Note	Me	⋮
<input type="checkbox"/>		new collection item	Gryffindor...	⋮
<input type="checkbox"/>		test	Me	⋮
<input type="checkbox"/>		test item	Gryffindor...	⋮
<input type="checkbox"/>		vault-trial-37580.trustelem.com joe.bloggs	Me	⋮
<input type="checkbox"/>		Work Email joe.bloggs	Me	⋮
<input type="checkbox"/>		Work Visa *2122	Me	⋮

See [Password Protected Items](#) procedure for Items that require a Master Password to access them.

The **Attachments Screen** displays.

Click the  **Delete button** beside an Attachment.



attachment context menu.png

108.08 KB



ADD NEW ATTACHMENT

Choose File No file chosen

Maximum file size is 500 MB.

Save

Close

The **Delete Attachment Confirmation Screen** displays.



Delete attachment

Are you sure you want to delete this attachment?

Yes

No

Click **Yes** to delete the attachment. The Attachments Screen displays.

Click **No** to cancel the operation.

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