

# Delete Attachments

From the **Item List**, click on the **More button** beside an Item.

A **context menu** appears. Click the **Attachments link**.

The screenshot shows the 'All vaults' interface. On the left is a 'FILTERS' sidebar with a search bar and a list of vaults and items. The main area displays a table of vaults. A context menu is open for the 'new collection item' vault, with the 'Attachments' option highlighted by a red box.

<input type="checkbox"/>	All	Name	Owner	
<input type="checkbox"/>		Alarm Code	MyShared	
<input type="checkbox"/>		Google	Me	
<input type="checkbox"/>		Important Note	Me	
<input type="checkbox"/>		new collection item	Gryffindor...	
<input type="checkbox"/>		test	Me	
<input type="checkbox"/>		test item	Gryffindor...	
<input type="checkbox"/>		vault-trial-37580.trustelem.com joe.bloggs	Me	
<input type="checkbox"/>		Work Email joe.bloggs	Me	
<input type="checkbox"/>		Work Visa *2122	Me	

Context menu options:

- Attachments
- Clone
- Move to shared vault
- Delete

See [Password Protected Items](#) procedure for Items that require a Master Password to access them.

The **Attachments Screen** displays.

Click the  **Delete button** beside an Attachment.



attachment context menu.png

108.08 KB



ADD NEW ATTACHMENT

 No file chosen

Maximum file size is 500 MB.

The **Delete Attachment Confirmation Screen** displays.

**Delete attachment**

Are you sure you want to delete this attachment?

Click **Yes** to delete the attachment. The Attachments Screen displays.

Click **No** to cancel the operation.

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