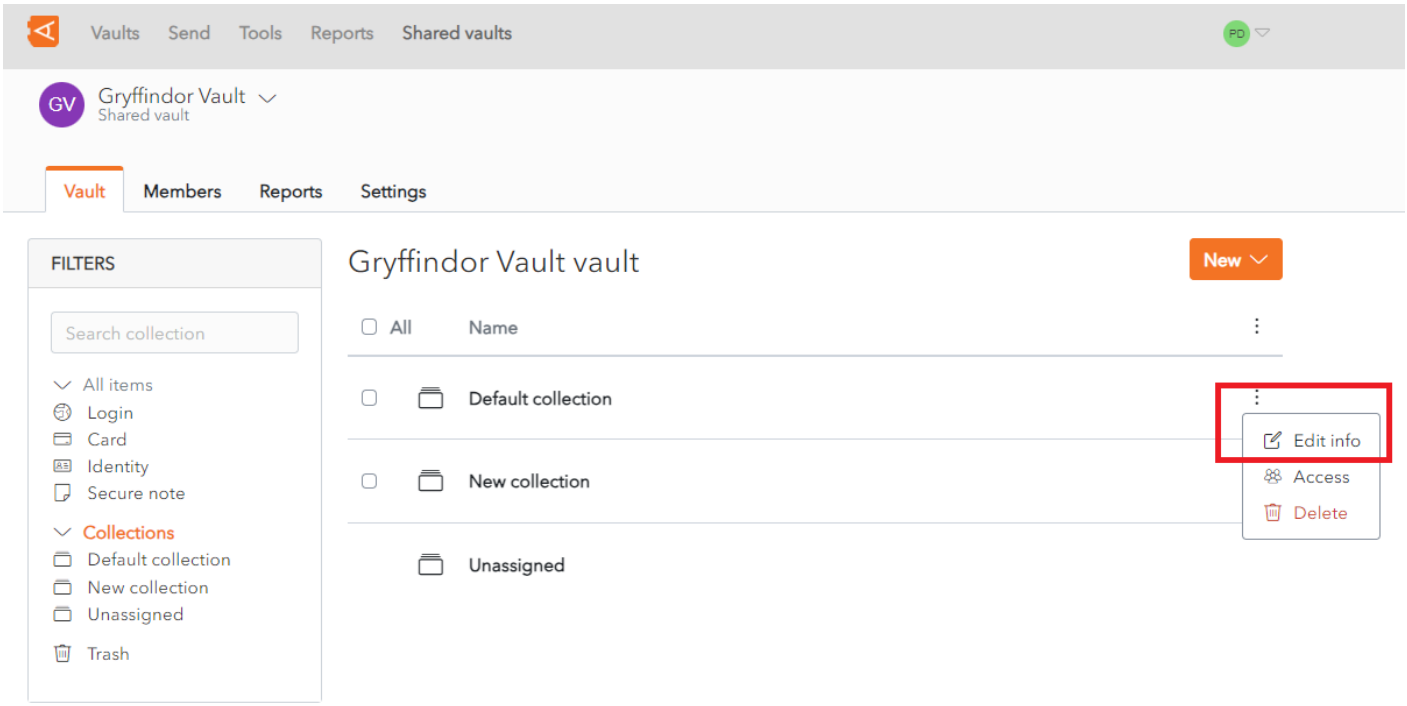
Edit Collection Information

From the Shared Vault Screen, the Collections List is displayed by default.

Click the ⋮ **More button** beside a Collection. A context menu is displayed.

Click the **Edit info** link.

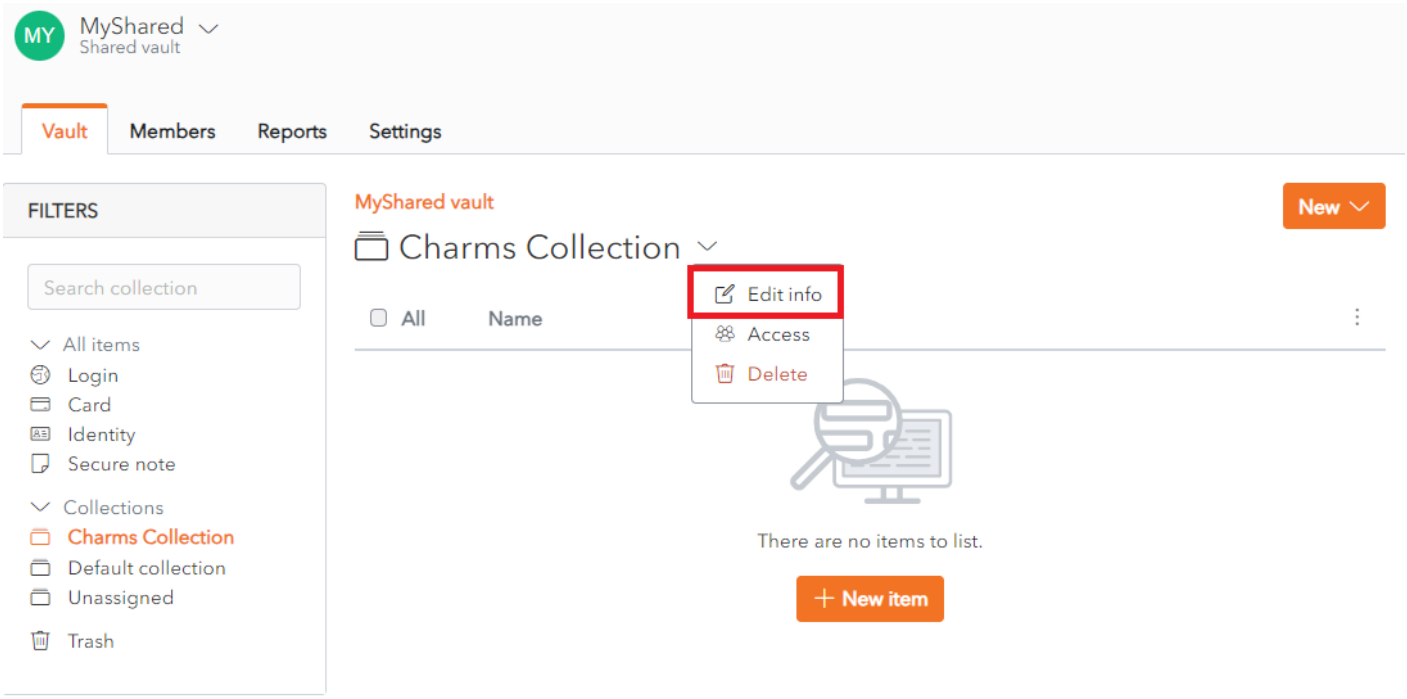


Alternatively, the Edit Collection Screen can also be accessed from the Collection Screen.

Click on a **Collection** in Collection List.

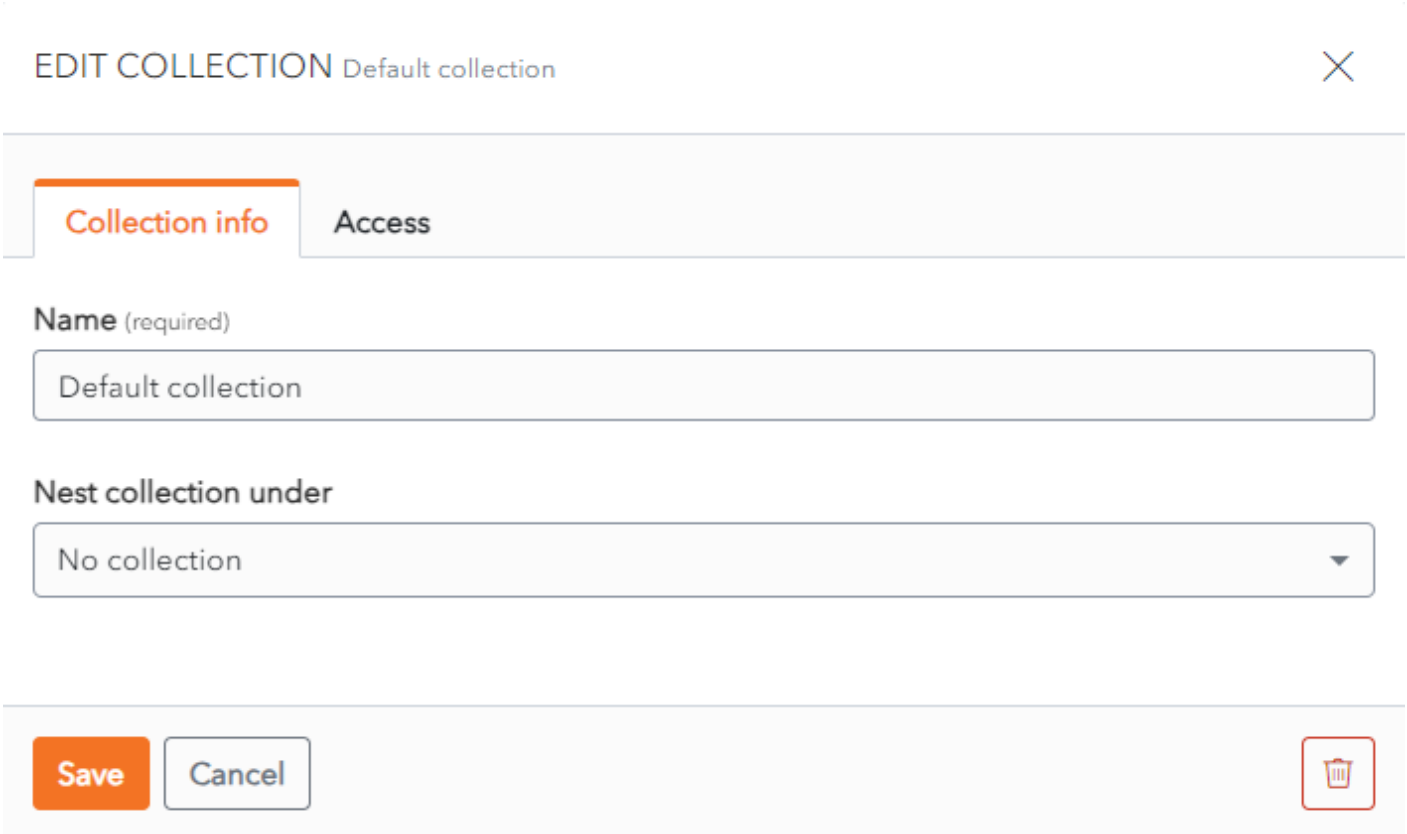
Click on the ⋮ **More button** beside the **Collection Name.** A context menu displays.

Click **Edit info**.



The **Edit Collection Screen** displays.

From the **Collection Info Tab**, change the **Name** and the **Nest collection under** fields.



Click **Save** to save changes.

Alternatively, click **Cancel** to cancel the operation.

Revision #8
Created 25 October 2023 20:16:23 by WALLIX Admin
Updated 6 January 2025 19:30:24 by WALLIX Admin