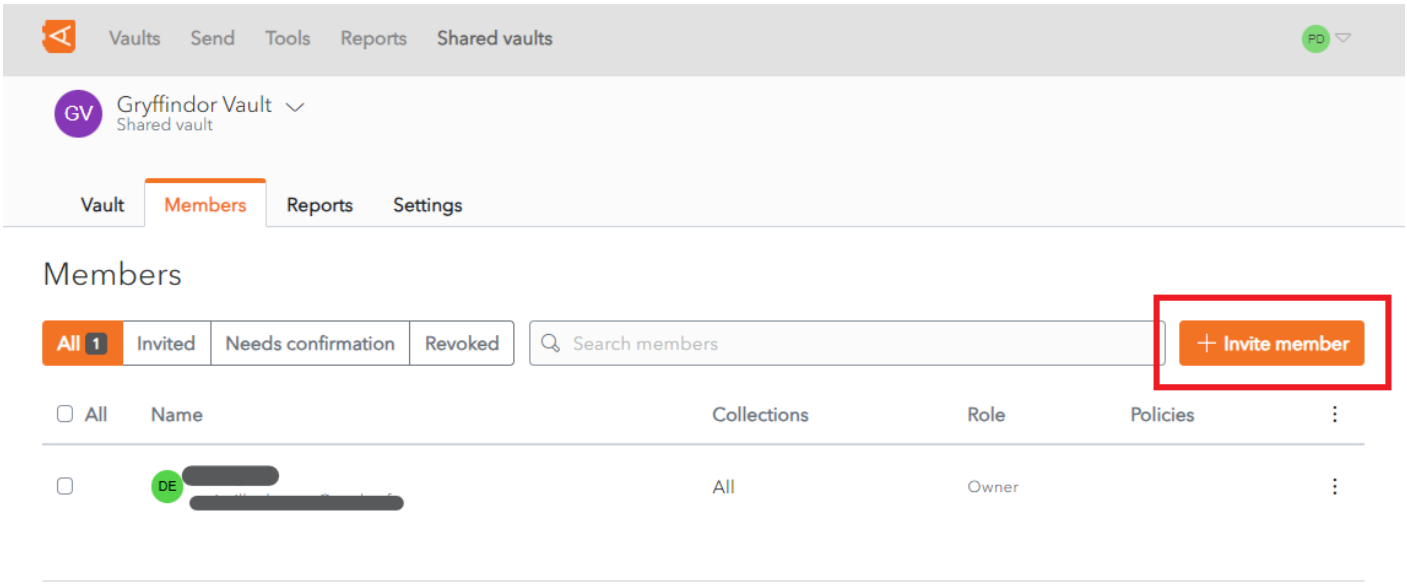
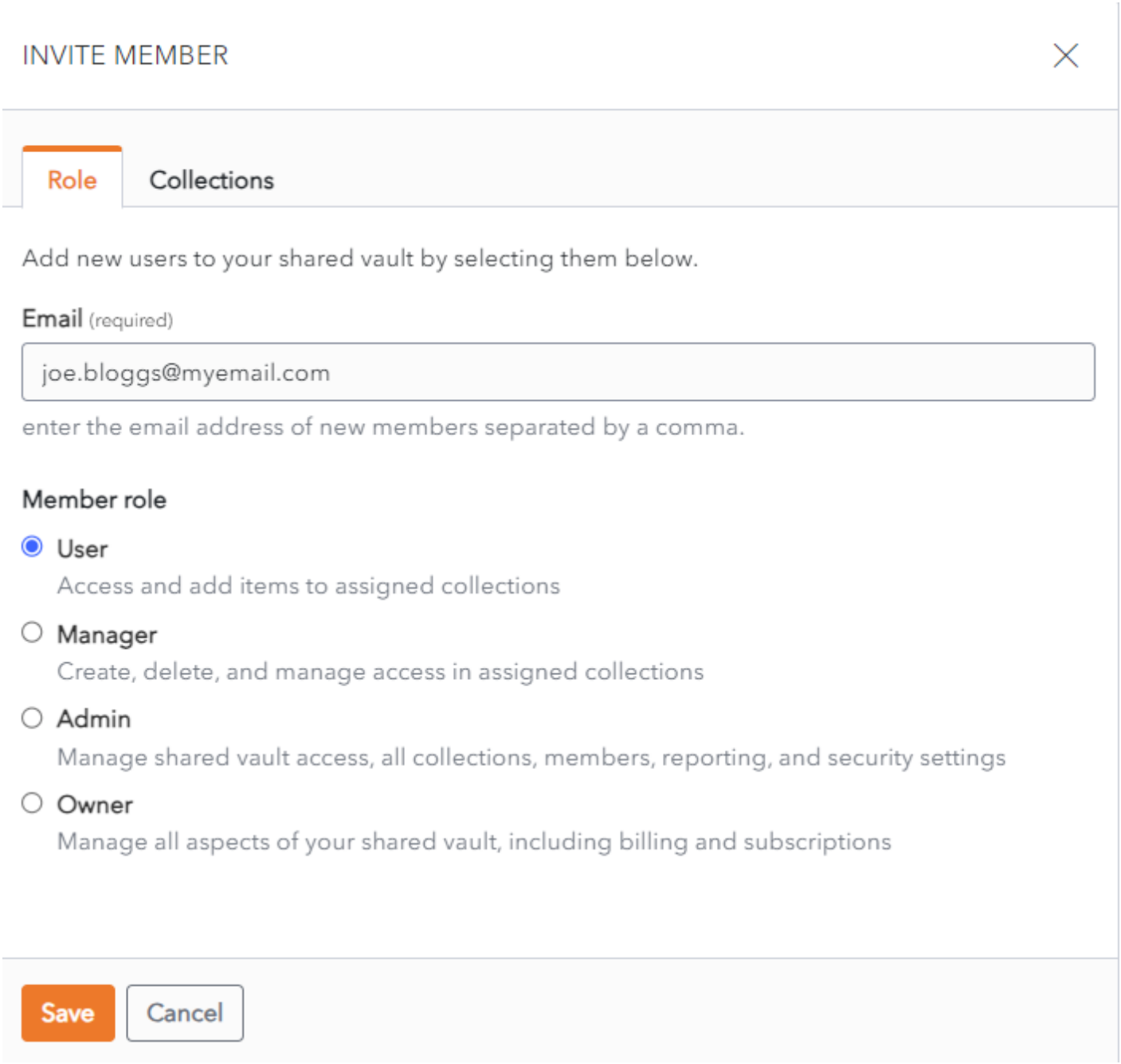
Invite Member to Shared Vault

From the **Shared Vaults screen**, click on the **Invite member** button.



The **Invite Members** screen is displayed. The **Role Tab** is selected by **default**.



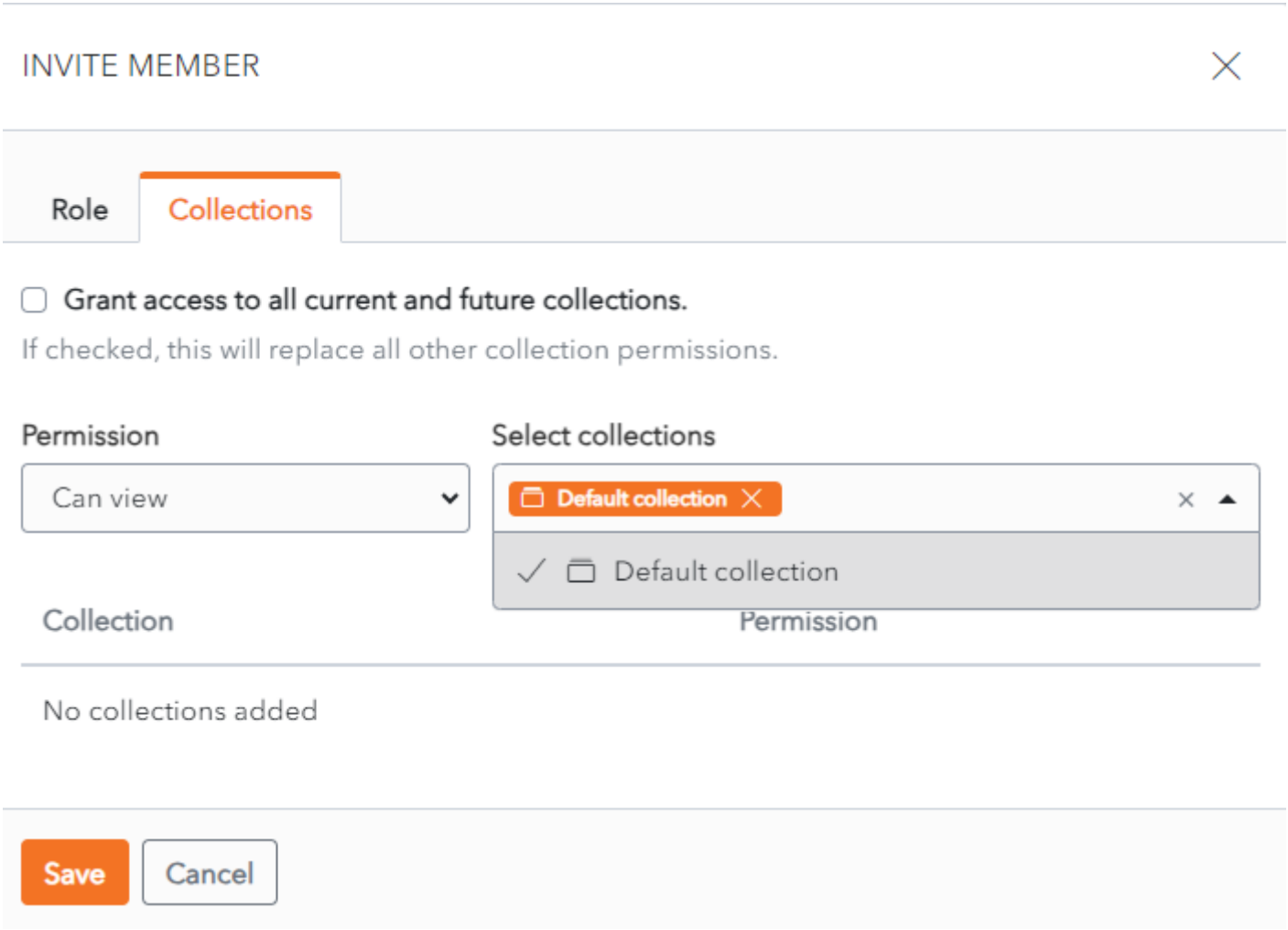
Grant Permissions to a Collection

Before granting a user access to a Shared Vault, you must **grant permissions** to at least one **collection** in the Shared Vault.

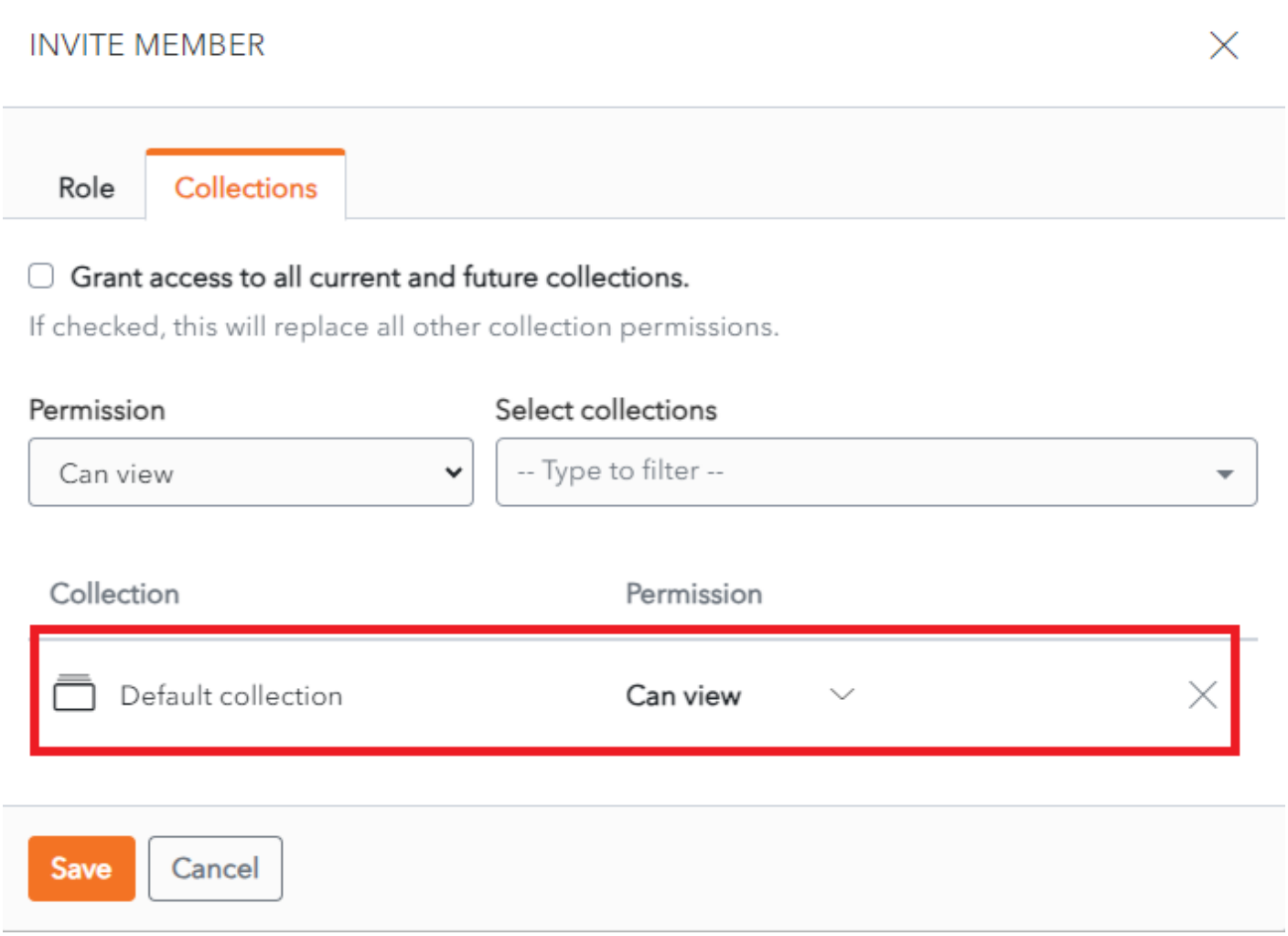
Click on the **Collections** tab.

Choose the Permission from the **Permission** dropdown.

Choose the Collection from the **Select Collections** dropdown.



Click **Enter.** The **Pemissions assigned** to the **Collection** is **displayed**.



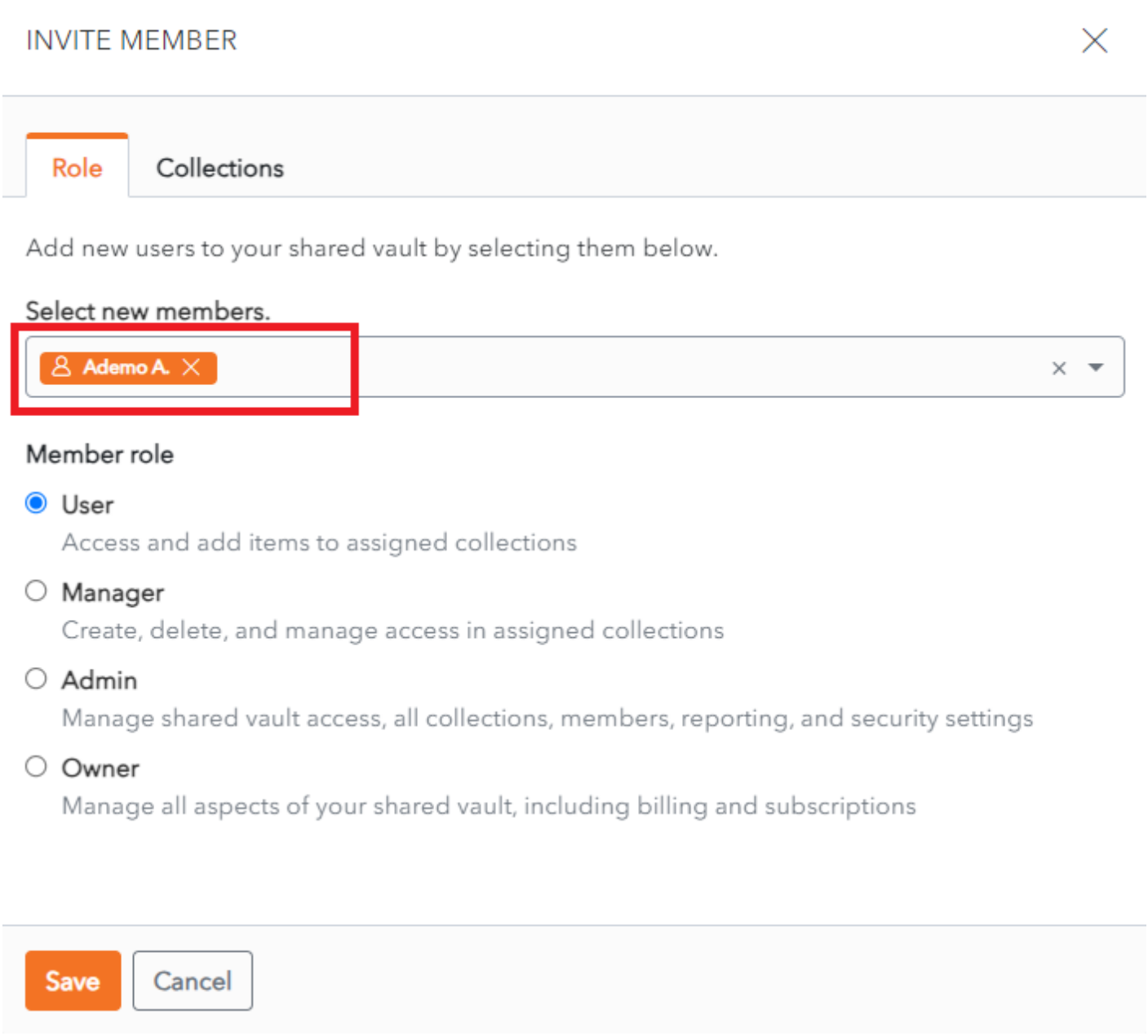
Select Member to Invite

Once at least one Collection in the Shared Vault has Permissions assigned, Members can be invited to the Shared Vault.

The **Role** Tab is selected by **default**.

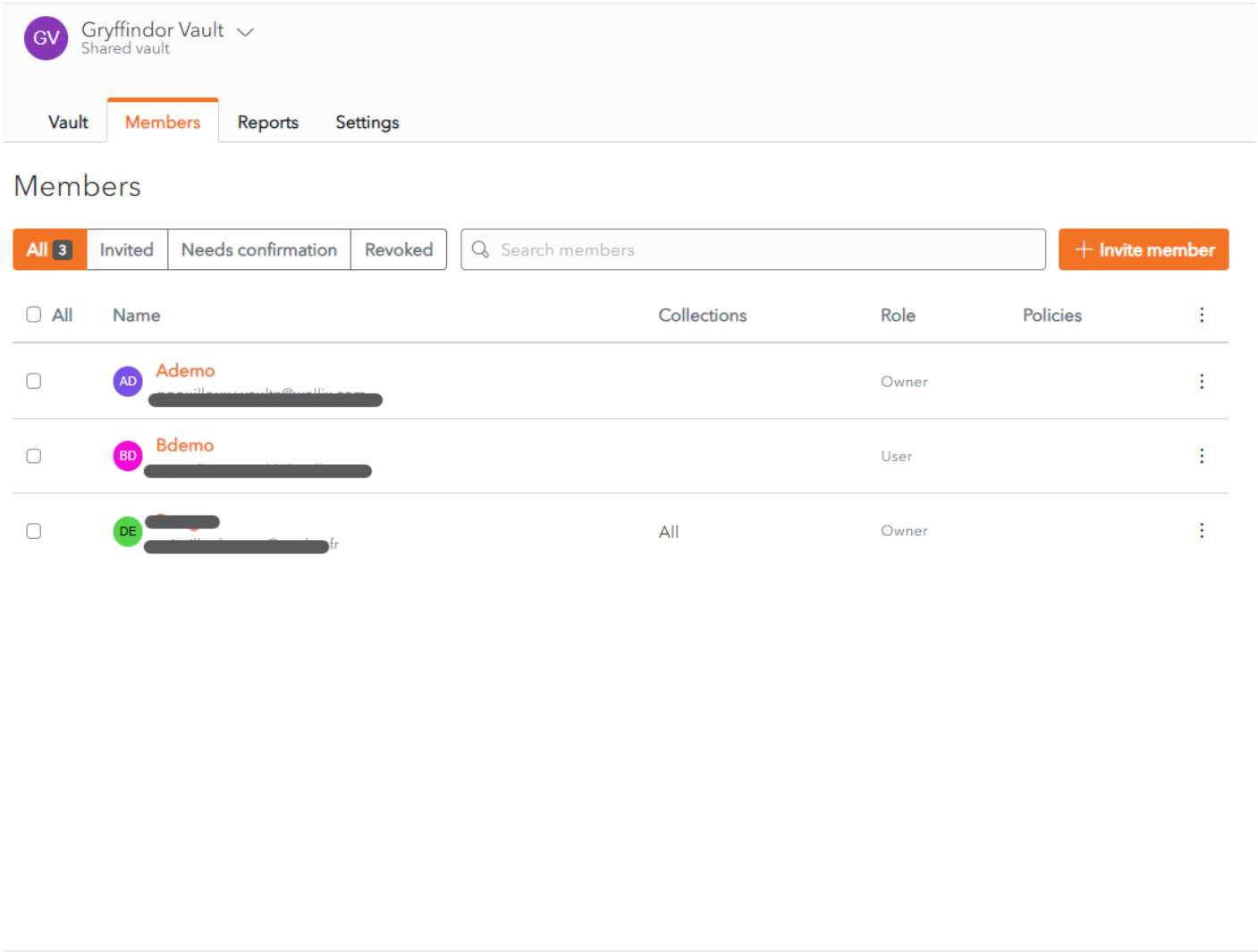
Select a Member to invite from the **Select New Members** dropdown.

Select the **Member Role**. **User** is checked by **default**.



Click **Save** to invite the member to the Shared Vault. The Member is displayed in the **Member List** for the Shared Vault.

Alternatively, click **Cancel** to cancel the operation.



Revision #5
Created 22 November 2023 13:25:55 by WALLIX Admin
Updated 6 January 2025 19:30:16 by WALLIX Admin