

Other Send Options

When **creating a Send**, there are a number of **options** that are **hidden** by **default**. Click the **Options** Link to **unhide** the Send Options:

Copy Send Link to Clipboard

Check the checkbox **Copy the link to share this Send to my clipboard upon save**.

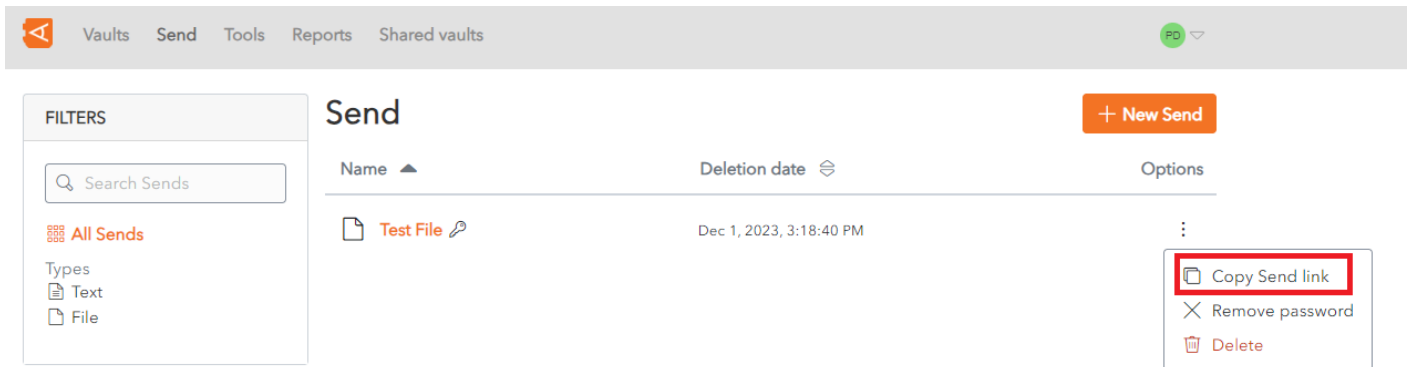
This field is **optional**.

Share

Copy the link to share this Send to my clipboard upon save.

If you check this box, the link will be copied to your clipboard to facilitate providing it to person you wish to **Grant Access** to the Send.

The **Copy Send Link** can also be used to Copy the Send Link **to** the **clipboard**.



The screenshot shows the 'Send' interface. At the top, there is a navigation bar with 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. A '+ New Send' button is visible in the top right. On the left, there is a 'FILTERS' sidebar with a search box and a list of 'All Sends' and 'Types' (Text, File). The main area displays a table with columns for 'Name', 'Deletion date', and 'Options'. A row is shown for 'Test File' with a deletion date of 'Dec 1, 2023, 3:18:40 PM'. The 'Options' column for this row is expanded, showing a menu with three items: 'Copy Send link' (highlighted with a red box), 'Remove password', and 'Delete'.

Add Private Notes

From the Send Screen, click on the Options Link.

In the **Notes** field, enter any **privates notes** you wish to make about the send.

Notes

Private notes about this Send.

These notes are not sent with the Send.

Revision #3

Created 30 November 2023 10:03:41 by WALLIX Admin

Updated 6 January 2025 19:30:32 by WALLIX Admin