

Other Send Options

When **creating a Send**, there are a number of **options** that are **hidden** by **default**. Click the **Options** Link to **unhide** the Send Options:

Copy Send Link to Clipboard

Check the checkbox **Copy the link to share this Send to my clipboard upon save**.

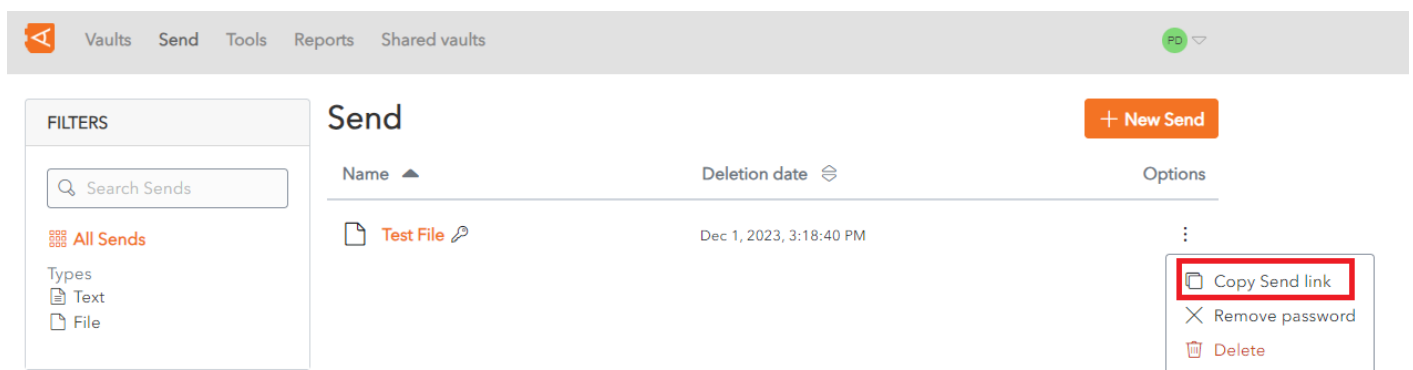
This field is **optional**.

Share

☐ Copy the link to share this Send to my clipboard upon save.

If you check this box, the link will be copied to your clipboard to facilitate providing it to person you wish to **Grant Access** to the Send.

The **Copy Send Link** can also be used to Copy the Send Link **to** the **clipboard**.



The screenshot shows the 'Send' screen of an application. At the top is a navigation bar with links: Vaults, Send, Tools, Reports, and Shared vaults. On the right of the bar is a green 'PD' button with a dropdown arrow. Below the navigation bar, on the left, is a 'FILTERS' sidebar containing a search bar labeled 'Search Sends' and a list of filters: 'All Sends' (selected), 'Types', 'Text', and 'File'. The main area is titled 'Send' and features a table with columns: 'Name', 'Deletion date', and 'Options'. The table contains one entry: 'Test File' with a deletion date of 'Dec 1, 2023, 3:18:40 PM'. To the right of the table is a '+ New Send' button. A dropdown menu is open from the 'Options' column of the 'Test File' row, showing three options: 'Copy Send link' (highlighted with a red box), 'Remove password', and 'Delete'.

Add Private Notes

From the Send Screen, click on the Options Link.

In the **Notes** field, enter any **privates notes** you wish to make about the send.

Notes

Private notes about this Send.

These notes are not sent with the Send.

Revision #3

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