

Other Send Options

When **creating a Send**, there are a number of **options** that are **hidden** by **default**. Click the **Options** Link to **unhide** the Send Options:

Copy Send Link to Clipboard

Check the checkbox **Copy the link to share this Send to my clipboard upon save**.

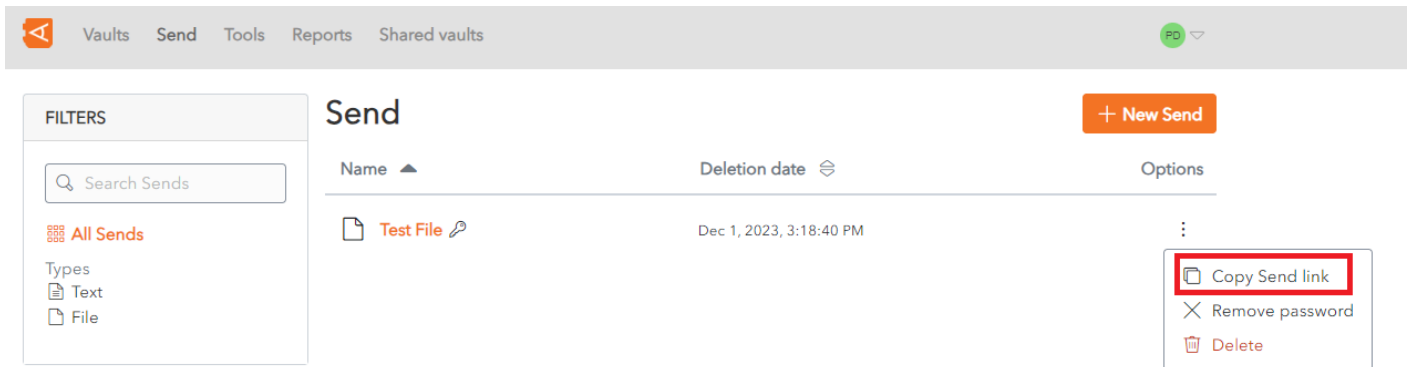
This field is **optional**.

Share

Copy the link to share this Send to my clipboard upon save.

If you check this box, the link will be copied to your clipboard to facilitate providing it to person you wish to **Grant Access** to the Send.

The **Copy Send Link** can also be used to Copy the Send Link **to** the **clipboard**.



The screenshot shows the 'Send' interface. At the top, there is a navigation bar with 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. A 'PD' indicator is visible in the top right. Below the navigation bar, there is a 'Send' section with a '+ New Send' button. A table lists a 'Send' with the name 'Test File' and a deletion date of 'Dec 1, 2023, 3:18:40 PM'. To the right of the table, there is an 'Options' menu with three items: 'Copy Send link' (highlighted with a red box), 'Remove password', and 'Delete'. On the left side, there is a 'FILTERS' section with a search bar and a list of 'All Sends' and 'Types' (Text, File).

Add Private Notes

From the Send Screen, click on the Options Link.

In the **Notes** field, enter any **privates notes** you wish to make about the send.

Notes

Private notes about this Send.

These notes are not sent with the Send.

Revision #3

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