Password Protected Items

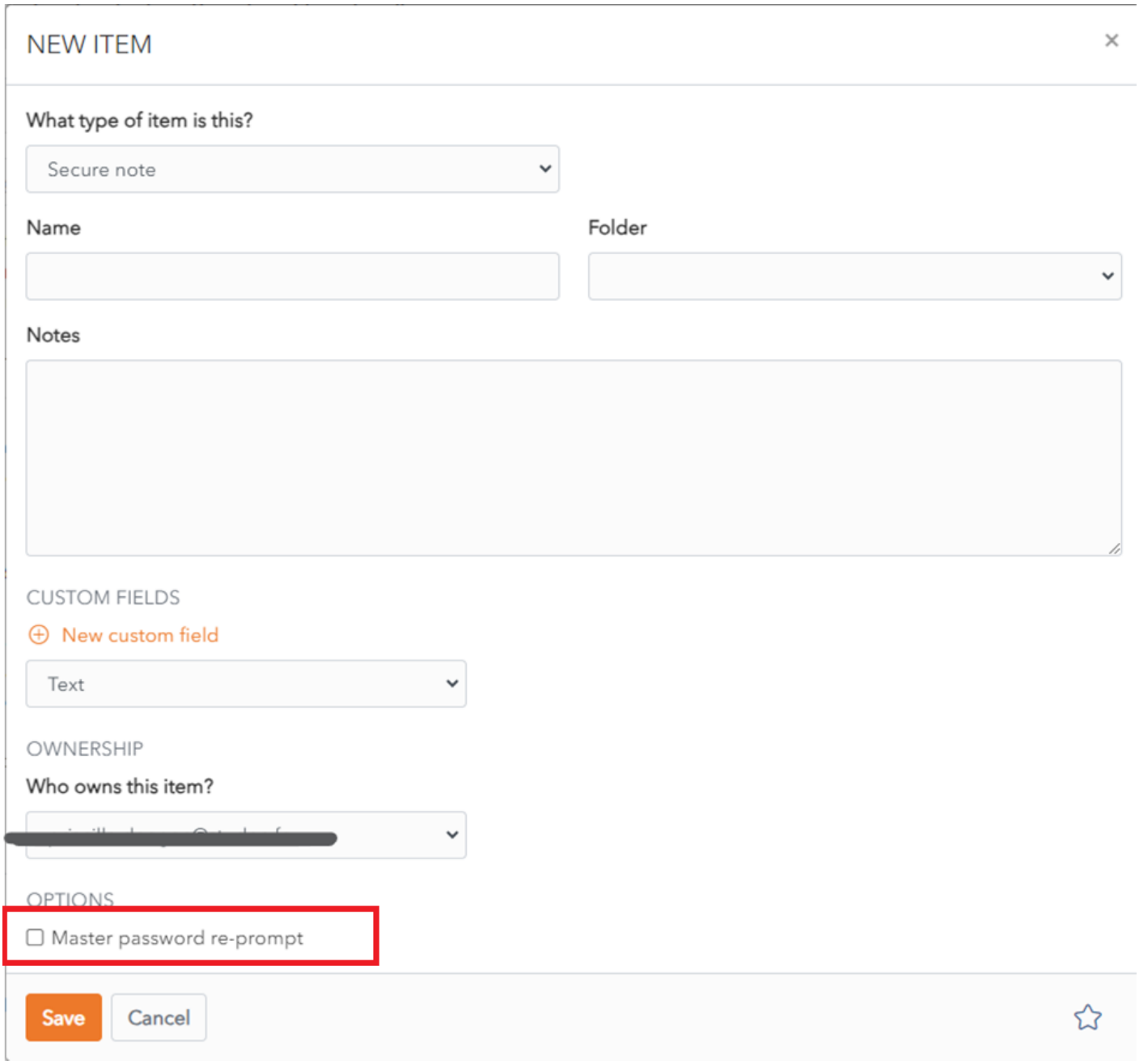
An **Item** can be **password protected** to add an extra layer of security. The **Master Password must be entered** to open the Item or the **Item's attachments**.

Add Password Protection to an Item

When **creating** or **editing an Item**, check the **Master password re-prompt checkbox**.

Click **Save** to save changes.

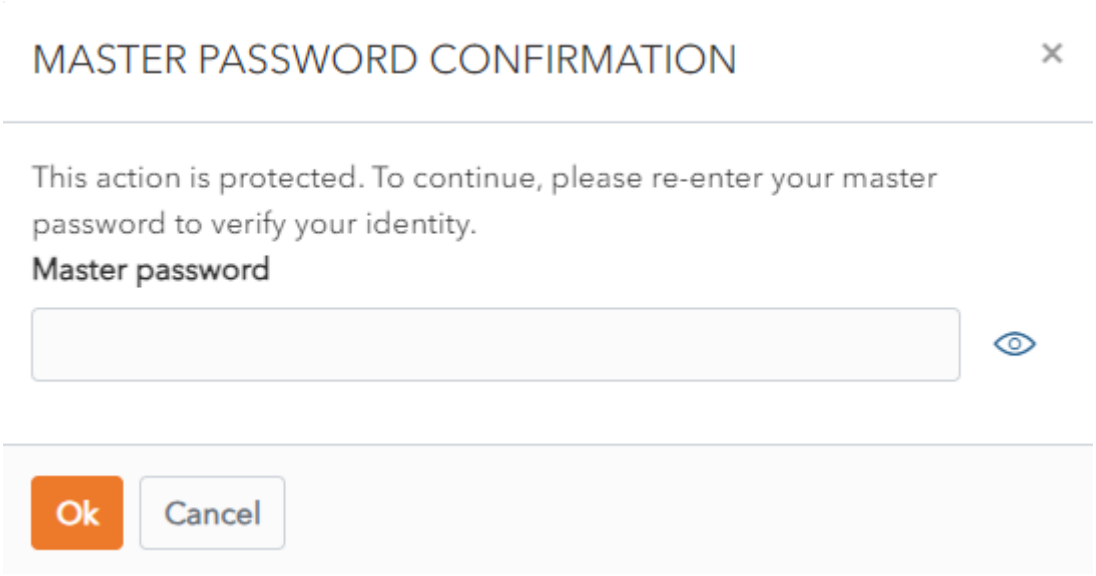
Alternatively, click **Cancel** to cancel the operation.



Open Password Protected Items

If the Item is password protected, a Master Password Confirmation pop up screen displays when you click on the Item to edit it.

Enter the **Master Password** and click **Ok** to **enable Item modification**. This also applies to **Item attachments.**



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