

Search an item

The **Filters Menu** is on the left hand side of the screen and can be used to **search** or **filter** for items in vaults.

Search and **Filters** can be **combined** to refine the search result.

Only **Item Types** and **Filters** cannot be **combined**.

Filter Menu

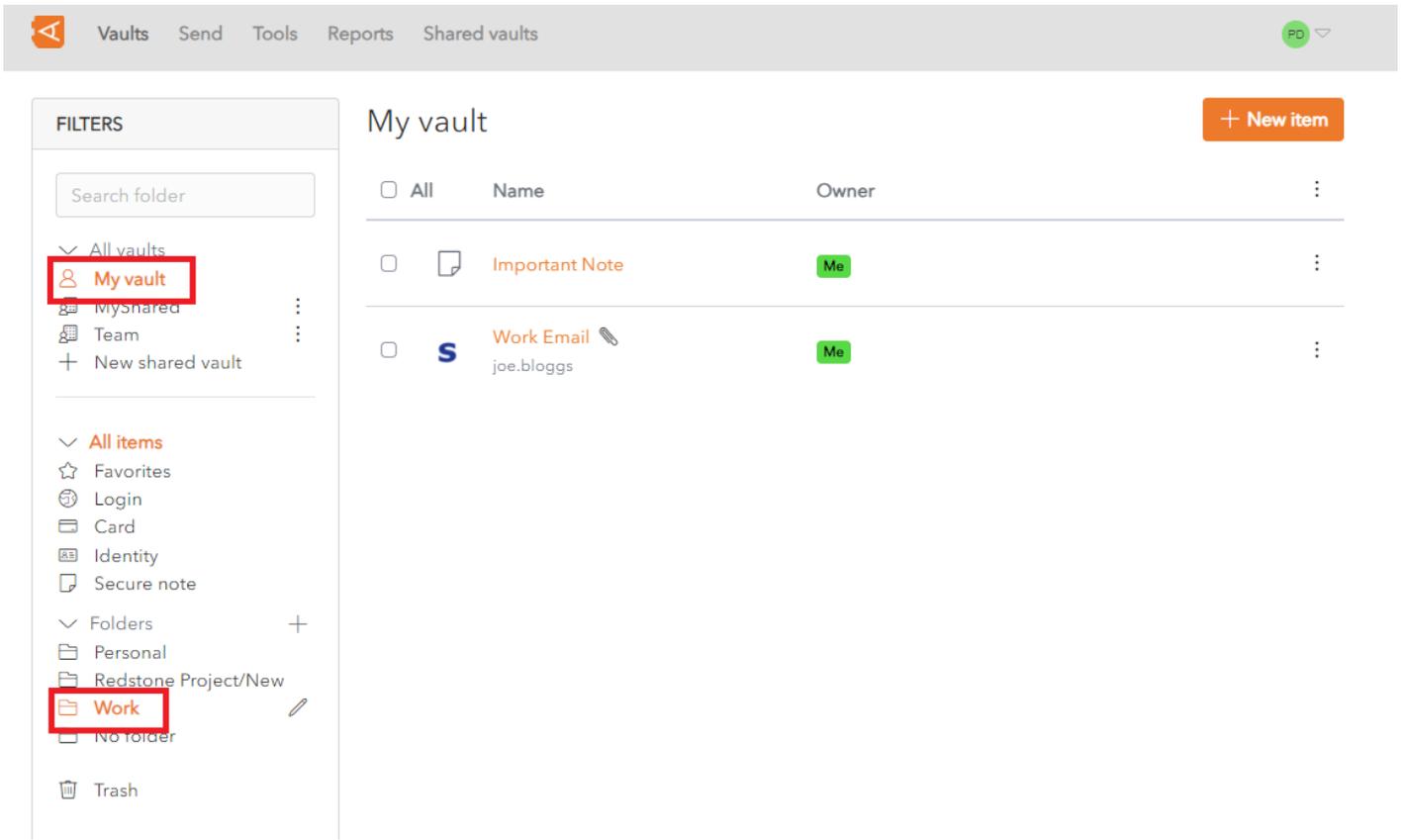
You can also filter by **Vault**, **Item Type** or **Folder** from Filters Menu.

In the following example, click on the vault **My vault** and item type **Login** to return items of type **Login** in the folder **My vault**.

The screenshot shows the application interface. At the top, there is a navigation bar with 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. On the left, the 'FILTERS' menu is open, showing a search box for 'Search logins'. Under 'All vaults', 'My vault' is selected and highlighted with a red box. Under 'All items', 'Login' is selected and highlighted with a red box. The main content area shows the 'My vault' page with a '+ New item' button. Below the button is a table with columns 'All', 'Name', and 'Owner'. The table contains two rows of items:

<input type="checkbox"/>	All	Name	Owner	
<input type="checkbox"/>		vault-trial-37580.trustelem.com joe.bloggs		
<input type="checkbox"/>		Work Email joe.bloggs		

In the following example, click on the vault **My vault** and the folder **Work** to return all items in the folder **Work** and also in the vault **My vault**.



Basic Search

This is available in **Mobile Apps**.

You can search on **the following indexed fields** in your items:

- **All Items:** name
- **Logins:** username, URI
- **Cards:** brand, last 4 digits of the card number
- **Identities:** name

Leading and **Trailing Wildcards** are included in Searches. For example, searching for googl will return items where the search fields contain google, googling or googlemail.

In this example, enter 21 in the **Search Field** to return all items where one of the fields being searched contains 21, in this case a **Card** item with 21 in the **last 4 digits of the card number**.

The screenshot shows a web application interface for managing vaults. At the top, there is a navigation bar with 'Vaults', 'Send', 'Tools', 'Reports', and 'Shared vaults'. A search bar on the left contains the text '21'. Below the search bar, there are filter categories: 'All vaults' (with sub-items: My vault, MyShared, Team, New shared vault) and 'All items' (with sub-items: Favorites, Login, Card, Identity, Secure note, Folders, Work, No folder). The main area displays 'All vaults' with a '+ New item' button. A table lists vaults with columns for 'All', 'Name', and 'Owner'. One vault is listed: 'Work Visa' with a card icon, the value '2122', and the owner 'Me'. The search term '21' is highlighted in red in the search bar and the vault name.

Search results are **sorted** based on a **scoring algorithm**, based on the **number of fields** that a **search term** appears in.

Full-Text Search

This is available in the **Web Vault** and **Browser Extension**.

You can search on **the following indexed fields** in your items:

- **shortid**: This is the **1st 8 characters** of the **Item ID**
- **sharedvaultid**: This is the **Shared Vault ID**, for Items in a Shared Vault
- **name**: Item **Name**
- **subtitle**: This depends on the Item Type. It can be **Username, Login, Last 4 digits of Card Number, Card Brand** or **Identity Name**.
- **notes**: **Notes** field of an Item. Matches on **full words only unless wildcards** are used.
- **fields**: This is the **Name or Value** in Custom Fields. It is only available for **Custom Fields** of type **Text**
- **attachments**: This is the **Name** of a File that is **attached** to an Item.
- **login.username**: This is the **Username** of a **Login Item**
- **login.uris**: This is the **URI Hostname** of a **Login Item**

In this example, enter 21 in the **Search Field** to return all items where one of the fields being searched contains 21, in this case a **Card** item with 21 in the **last 4 digits of the card number**.

The screenshot shows the WALLIX Vault interface. On the left is a 'FILTERS' sidebar with a search input containing '21'. Below the search input are sections for 'All vaults' (listing My vault, MyShared, Team, and New shared vault) and 'All items' (listing Favorites, Login, Card, Identity, Secure note, and Folders). The main area is titled 'All vaults' and contains a table with columns 'All', 'Name', 'Owner', and a menu icon. A single item is listed: 'Work Visa' with a card icon, the value '21:2' in the Name column, and 'Me' in the Owner column. A '+ New item' button is in the top right.

Search results are **sorted** based on a **scoring algorithm**, based on the **number of fields** that a **search term** appears in.

If no results are **found** using a Full-Text Search, WALLIX Vault will use **Basic Search**.

Special Search Parameters

Various wildcards and parameters can be used to make the search more specific:

- [Leading and Trailing Wildcards](#)
- Other Wildcards:
 - >fieldname searches only on that field name
 - >-fieldname searches on all fields except that field name
 - * searches everything
 - >fieldname:search term searches for that search term in that fieldname
- Search parameters available in [Lunr.js](#), like **Term Presence** or **Fuzzy Matching**.
 - + prefix indicates that what follows **must be contained** in the search results
 - - prefix indicates that what follows **must not be contained** in the search results
 - ~ prefix is used for **Fuzzy Matching**.

Some examples include

- >googl returns all items that **start with** googl
- >name:Google will return all Items where **name equals** Google
- >-name:Google will return all Items where **name does not equal** Google

- >-login.username:*@hotmail.com will return all Items where of type **Login** where the **Username starts with @hotmail.com**
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